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|  | **Bicker Village Hall**  **Standard Conditions of Hire** |  |

1. THE HIRER will, during the period of hiring, be responsible for the supervision of the premises, fabric and the contents, their care, safety from damage however slight or change of any sort of behaviour of all persons using the premises whatever their capacity, including proper supervision of car-parking arrangement so as to avoid obstruction of the highway.
2. THE HIRER shall not sub-hire or use the premises or allow the premises to be used for any unlawful purpose or in any unlawful way nor do anything or bring onto the premises anything, which may endanger the same or any insurance policies in respect thereof nor allow the consumption of alcohol liquor thereon without permission.
3. THE HIRER shall not obtain a license to sell intoxicating liquor, unless prior permission has been granted from the Hall Management Committee.
4. THE HIRER shall comply with all conditions as regulations made in request of the premises by the Fire Authority, the Local Magistrates Court or otherwise, particularly in connection with any event which includes public dancing or music or similar public entertainment or stage plays.
5. THE HIRER shall indemnify the Committee for the cost of repair of any damage done to any part of the property including the cartilage thereof or the contents of the buildings, which may occur during the period of the hiring as a result of the hiring.

5b A special deposit had been paid by the Hirer to the Committee who within 28 days of the termination of the period of hire will repay such deposit to the Hirer less the cost of rectifying any damage caused to the premises and/or contents thereof during the period of the hiring as a result of the hiring.

1. IF THE HIRER wishes to cancel the booking before the date of the event and the committee is unable to conclude a replacement booking, the question of the payment or the fee repayment shall be at the discretion of the committee.
2. AT THE END of the hiring, THE HIRER shall be responsible for leaving the premises and surrounds in a clean and tidy condition, taking home all rubbish, properly locked and secured unless directed otherwise and any contents temporarily removed from their usual positions properly replaced, otherwise the Committee shall be at liberty to make an additional charge.
3. THE COMMITTEE RESERVE THE RIGHT to cancel this hiring in the event of the hall being used as a Polling Station for a Parliamentary or Local Government Election or By Election, in which case the HIRER shall be entitled to a refund or the deposit or fee already paid.
4. IN THE EVENT of the Hall or any part thereof being rendered unfit for the use for which it has been hired, the Committee shall not be liable to THE HIRER for the resulting loss if any or damage whatsoever.

SPECIAL CONDITIONS OF HIRE SCHEDULE (TO COMPLY WITH THE PUBLIC ENTERTAINEMTS LICENSE ISSUED UNDER THE LOCAL GOVERNEMNT (MISCELLANEOUS PROVISIONS) ACT 1982

Supervision

1. The Hirer, not being a person under 18 years of age, shall be in charge of, and upon, the licensed premises during the whole time that they are open for public entertainment. The person in charge shall not be engaged in any duties which will prevent him from exercising general supervision.
2. There shall be a minimum of 2 persons neither of which shall be less than 18 years of age on duty in the premises when they are being used for public entertainments, including the person in charge. All persons on duty shall have been informed of the procedure to be adopted in case of evacuation of the premises and shall be familiar with the firefighting equipment available.

Capacity

1. The number of people on the premises shall not exceed for dancing, or seated (the number permitted under the entertainment license granted in respect of the premises, hereinafter called ‘The License’)- 200 people.

Means of Escape

1. All means of exit in the premises must be kept free from obstruction and immediately available for instant free public access.
2. (If not operated by an automatic mains failure switch). The emergency lighting supply illuminating all exit signs and routs]es must be turned on during the whole of the time the premises are occupied.
3. The fire brigade shall be called to any outbreak of fire, however slight, and details thereof shall be given to the secretary of Bicker Village Hall.

Dangerous Performances

1. Performances involving danger to the public shall not be given.

Explosives and Flammable Substances

1. Highly flammable substances shall not be brought into or used in any portion of the premises.
2. No internal decorations of a combustible nature shall be erected without the consent of Bicker Village Hall Management Committee. These should be removed at the end of the event.

Heating

1. No unauthorised heating appliances shall be used on the premises when open to the public without the consent of Bicker Village Hall Management Committee
2. The premises shall not be used for public entertainment except between the hours of 9am and 11pm unless special permission has been issued by Boston Borough Council and Bicker Village Hall Management Committee.